



CHRISTIAN BROTHERS HIGH SCHOOL

Position: Assistant Campus Minister

Reports to: Director of Campus Ministry

Employment Status: Part-Time, 0.50 FTE

FLSA Status: Exempt

Compensation: Competitive salary, commensurate with experience.

Position Description

The Assistant Campus Minister will work to support and implement the vision of the Director of Campus Ministry. The ideal candidate for this position is an individual who is faithful to the teachings of the Roman Catholic Church and who offers talents and experience that will enable him or her to be successful in the role of Assistant Campus Minister. This is a new position that is being created to support the spiritual outreach of our campus at Christian Brothers High School.

Essential Job Duties and Responsibilities

1. Partner with the Director of Campus Ministry for liturgies, worship, retreats and special events;
2. Assist in the, planning and oversight of freshman and sophomore all-class retreats;
3. Prepare engaging talks and speak to large audiences;
4. Follow up with students after retreats;
5. Assist with the organization and training of the God Squad (Student Liturgy Team);
6. Serve as a member of the Adult Campus Ministry Team;
7. Help organize and orchestrate facility requests for campus ministry events;
8. Help supervise the Lasallian Student Life Office (LSLO) during break and lunches;
9. Assist the Director of Campus Ministry with promoting campus ministry and campus ministry events in the community;
10. Other duties as assigned by Director of Campus Ministry.

Job Qualifications and Competencies

1. Demonstrated ability and desire to embrace ownership of the Lasallian Catholic mission.
2. Demonstrated leadership ability.
3. Demonstrated passion and appreciation for the Catholic faith and a commitment to the teachings of the Church.
4. Education equivalent to a Master's degree from an accredited organization in Pastoral Ministry or a related field.
5. Must have prior experience in campus ministry or retreat work.
6. Prior experience in secondary education preferred.
7. Possess the ability to show initiative and work independently.
8. Excellent oral, written and verbal communication skills that would enable the individual to maintain a good rapport with parents, students and staff.

Interested parties meeting the qualifications and competencies above are encouraged to submit a cover letter and resume to hr@cbhs-sacramento.org. Position is open until filled.