## **Christian Brothers Bookstore Instructions**

Below are instructions on how to purchase your books from the Christian Brothers High School Bookstore for the 2017-2018 school year. Once you have confirmed that your schedule is correct, please order your books. Free shipping is offered on all orders more than \$99 placed before July 28, 2017. If you have any questions or problems, please contact Brittany Williams by phone at (916) 733-3646 or by e-mailing <u>bwilliams@cbhs-sacramento.org</u>.

Step 1: Go to the Christian Brothers High School Bookstore.

**Step 2**: Click "Let's Get Started" on the CBHS Bookstore. *Note: Christian Brothers does not offer financial aid for textbooks unless your student is in the Br. David Brennan program. Do not click "Redeem It Here."* 



**Step 3**: Enter your student's StudentID number which was provided on the schedule which was mailed to them, then click "View Your Materials" to see the books for the courses your student is enrolled in. *Note: Christian Brothers does not offer financial aid for textbooks.* 



**Step 4**: You'll be shown a page which shows all of your student's course materials. Verify that your student's name is shown before you begin selecting textbooks and course materials.



**Step 5**: Select the course materials you want to purchase, making sure to select ALL required course materials and any optional course materials you may want. You can choose to buy it directly from the CBHS Bookstore, or by buying it through the CBHS Bookstore Marketplace. When done, click "Proceed to Checkout" at the bottom of the page.

<b>Psÿchology</b> <b>Signal Signal</b>	REQUIRED Holt Psyc Practice \$ 12 (REV)03	hology: Principles in Student Edition Grades 9-	List Price: \$136.00  Print  \$102.00 Used Print  \$40.80 After Buybac  \$136.00 New Print \$74.80 After Buybac	
	Author: ISBN-13: ISBN-10: Edition/Copyright: Publisher:	Rathus, Spencer 978-0-03-064638-6 0-03-064638-3 (REV)03 Holt, Rinehart & Winston	Rental         \$67.90 Used Print Rental         Return by 06/01/2018.         Marketplace Sellers         From \$1.99       View Sellers	
Sell this book back to us and get at least \$61.20 guaranteed!			○ No Thanks • Add Selected to Cart	
Add or Change Courses			$\rightarrow$	

Step 6: Confirm your books, then click "Check out now."

	Great - we're ready to wrap up your order. Just review your cart and head to checkout.						
1 MBS Direct item in your cart        Add More Items					⊙ Check out	now	
ITEM		FORMAT	QTY	TOTAL			
ABOTA	Classic Treasury of Aesop's Fables 1999 by: Daily	New	1	\$10.00	$\otimes$	Your Order 1 MBS Direct item	\$10.00
	Edition/Copyright: 1999					Shipping	TBD
	2017-2018 School Year • English Department • E426 CHILDREN'S LITERATURE • 08/16/2017 • 05/25/2018 • REQUIRED					Tax Total	TBD \$10.00
	Guaranteed Buyback: \$1.80					Balance Due \$10 Shipping and tax, if applicable, will calculated in checkout. Access cod products will be emailed to you.	
						• Check out OR	now

Your Cart

**Step 7**: Create a new account, filling in the required information, accepting the Privacy Policy & Terms of User, and then click "Create Your Account."

## Welcome to your online bookstore!

We have all the course materials you need for your classe you lo	is this term. Using your Financial Aid is a snap, too. Let's get igged in.
Do you want to use your Fina	ancial Aid? Redeem It Here
Existing Customers Great to see you again. Log in below. Email Address*	New Customers It's easy to create an account. Let's get started.
	First Name* Last Name*
Password* Forgot Your Password?	Example
	Email Address*
* required	, 2000-50 generati i ser
Remember your email address	Password* Confirm Password*
⊖ Log in Now	(must be 5-10 characters, * required letters and numbers only)
-	I have read and accept the Privacy Policy & Terms of Service.

**Step 8**: Proceed through the checkout process, filling out Shipping/Billing Addresses, choosing a Shipping Method, and entering Payment options.

**Step 9**: On the "Student Details" page, please enter the First Name, Last Name and Email Address of the student you are purchasing the books for, then click the "Save" button.

1. Shipping & Billing Address	2. Shipping Method 3. Payment Options		4. Student Details		
OK, now it's time to	o tell us who is getti	ing what.	Your Order	View C	
Who will be using these cou	rse materials?		1 MBS Direct item	\$10	
Example Parent	2000316281078-108		Shipping	\$13.3	
			Тах	\$0.	
First Name*	Last Name*	Email Address*	MBS Direct Subtotal	\$24.	
Test	Student	test@test.com <	Order Total	\$24.	
*required			Balance Due	\$24.	

**Step 10**: Review the courses at the bottom of the page, and choose your student's name in each drop-down. When all courses are associated with your student, click "Review Your Order."

2. Shipping Method	3. Payment Options	4. Student Details			
ell us who is gettir	ng what.	Your Order	View Car		
materials?		4 MD0 Direct			
200037628767676768		Shipping	\$13.23		
test@test.com	Edit	Tax	\$0.83		
Ū.		MBS Direct S	ubtotal \$24.06		
Last Name*	Email Address*	Order Total	\$24.06		
	Required for eContent	Beleves De			
t, now let's review your cou	rrse list. 📀 Next Step: Cour	Get \$1	.80		
Review your courses			Guaranteed Buyback!		
e drop downs for each class ti eir assigned course materials.	hey are taking. Your school needs	to Just return you condition by 0	ur books in good 6/08/2018		
	STUDENT NAME	Buyback terms a	and conditions apply		
•	Test Student	•			
	Example Farent (my Acc	ount)			
	2. Shipping Method all us who is gettir materials? test@test.com Last Name* , now let's review your cou e drop downs for each class t eir assigned course materials	2. Shipping Method     3. Payment Options  all us who is getting what. materials?  test@test.com Edit Last Name* Email Address* Required for eContent  t, now let's review your course list.  test@test.com edrop downs for each class they are taking. Your school needs eir assigned course materials.  STUDENT NAME Test Student	2. Shipping Method 3. Payment Options 4. student Details all us who is getting what. materials? test@test.com Edit Last Name* Email Address* Order Total Balance Du  s, now let's review your course list. now let's review your course list. Student Name Test Student  Student Test Student		

**Step 11**: Proceed through the rest of the checkout and finalize your order.

If you have any questions or problems ordering your books, please contact Brittany Williams at (916) 733-3646 or by e-mailing <u>bwilliams@cbhs-sacramento.org</u>.

## Checkout