



Dear CB Student:

Thank you for considering applying for a **Lasallian Student Life Council (LSLC)** position. Keep in mind: while being on the Lasallian Student Life Council is an exciting and rewarding experience, it requires immense time commitment. Your full dedication and effort will be vital to your success. Also consider that some positions on the ASB are appointed and do not require a campaign (they do require an application and an interview).

Your application must include the completed Google Application Form and the Endorsement for Office (hard copy) attached to this packet. Once your application is submitted, you will be scheduled for a group interview. This packet includes a timeline of dates and deadlines, campaign rules and regulations, and all necessary documents to be completed. Please keep dates and deadlines in mind. Failure to meet deadlines will jeopardize your chance of running for office. The election process starts now. **READ THROUGH THIS PACKET!** If you have any questions or concerns, contact Mrs. Grapé in the LSLO or email at ggrape@cbhs-sacramento.org. We are excited to work with you!! **GO FALCONS!!!**

Live Jesus in Our Hearts,

Jerome Baybayan
Director of Lasallian Student Life

Geralyn Grapé
Asst. Direct of Lasallian Student Life

Cecilia Powers
Dean of Students

Candidates Timeline:

Dates/Time	Location	Description
Wed. 3/10 & Thur. 3/11 Lunch	Teams	Candidates Informational Meeting
Sun. 3/21	Email	ASB Election Packet Due to Ms. Grape ggrape@cbhs-sacramento.org
Wed. 3/24 – Fri. 3/26 Afterschool	Teams	Panel Interview
Mon. 4/12 & Tues. 4/13	Teams	ASB Election Speech Filming
Mon. 4/12 – Thurs. 4/15	On Campus & virtual	ASB Campaign Week
Fri. 4/16	On line	ASB Online Election Day 8am to 3pm
Fri. 4/16	On line	ASB Online Election Results announced after 3pm
Fri. 4/16	Email	Class Council Election Packet Due to Ms. Grape
Mon 4/19 - Fri 4/23	Teams	Class Council panel interviews and speech filming
Mon. 4/26 - Fri 4/30	On campus & virtual	Class Council Campaign Week
Fri. 4/30	On line	Class Council Online Election Day
Fri. 4/30	On line	Class Council Online Election Results

Failure to meet deadlines or complete required application, paperwork, interview, etc. may disqualify students from running for office.

Lasallian Student Life Council (LSLC) Election Application and Important Information

Qualification:

A person seeking an LS office election must be willing to devote the necessary time and effort to that office and to the whole council. One must be willing to assume the responsibilities and duties of the office as outlined in the job description: maintain a grade point average of 2.5, live by the “Honor Code of Reverence, Respect, and Responsibility” as stated in the Parent/Student Handbook, and the Five Core Principles. LSLC Officers must participate in the full Lasallian Student Life experience outside classroom (activities/athletics/clubs/God Squad/SRTL/SALT/theater/etc.). Failure to maintain these standards may result in the officer being suspended or removed from office.

The following are LSLC positions:

Appointed positions will be selected by the newly elected ASB officers and LSLO Team based upon application and interview. There is no campaign for appointed positions. All freshman positions are appointed.

ASB President	Elected
ASB Vice President	Elected
ASB Secretary	Elected
ASB Treasurer	Elected
ASB Communication Chairs (2 positions)	Elected
ASB SALT Commissioners (2 positions)	Appointed
ASB God Squad/SRTL Commissioners (2 positions)	Appointed
ASB Clubs Commissioners (2 positions)	Appointed
ASB Falcon Force Commissioners (2 positions)	Appointed
Class Council Officers (up to seven per class)	Elected

RESPONSIBILITIES and EXPECTATIONS for All LSLC Officers (ASB and Class):

- Live by the “Honor Code of Reverence, Respect, and Responsibility” as stated in the Parent/Student Handbook.
- Understand and promote the Five Core Principles of a Lasallian School.
- Be willing to assume the responsibilities and duties of the office as outlined in the job description.
- Devote the necessary time and effort to their office and the LSLC.
- Maintain a 2.5 GPA and stay in good academic standing.
- Be in good disciplinary standing with the Deans’ Office.
- Enroll in the zero-period LSLC Class, which meets twice a week before school.
- Attend Spring Student Council meetings following election.
- Attend Summer CADA Leadership Camp (ASB only) and LSLC Council Camp (dates and details TBA).
- Participate in planning activities, lock-in, and summer workdays (planning, poster making, etc.)
- Work collaboratively to create meeting agendas, participate in committees, and be a fully contributing member of the council.
- Create, support, promote LSLC-sponsored events.
- Act as liaison for liturgies and prayer services with LSLO Staff
- Act as student representative of the class
- Maintain contact with Class Moderator(s) and LSLO Staff

Lasallian Student Life Council Job Descriptions

ASB President

The President is the student leader for the entire student body. The President must be committed, enthusiastic, respectful of peers, the faculty, and the administration. The President must:

- Be a senior
- Have one year of Student Council experience before the election
- Be the student representative of Christian Brothers High School
- Be aware and oversee all aspects of the school concerning Lasallian Student Life
- Ensure that all jobs, duties, and activities are fulfilled
- Facilitate student council meetings
- Maintain connection between the Student Council and Administration
- Resolve conflicts with the council and execute council decisions
- Be a role model of the Lasallian Core Principles and CB honor code

ASB Vice President

The vice president is a key person, a “right arm” to the President, and a “doer” – the organizer, coordinator, and facilitator of all committee and project work. The vice-president must:

- Advise and collaborate with the ASB President
- Fulfill President’s duties when the President is unable to do so
- Work with Publicity/Media Chairs to promote school events on campus through posters, flyers, memos, and PA announcements
- Maintain order at all student council meetings/functions
- Collaborate with the President
- Be a role model of the Lasallian Core Principles and CB honor code

ASB Secretary

The Secretary is primarily responsible for keeping records, notes and keeping the LSLC on track. The Secretary must:

- Inform members about meetings
- Prepare handouts
- Take minutes and attendance for each meeting
- Be responsible for all communication, such as invitations, birthday cards, and thank you notes.

ASB Treasurer

The Treasurer is primarily responsible for all areas related to finances and budgets. The treasurer must:

- Oversee all financial-related student council business (i.e. ticket sales, t-shirt sales, etc.)
- Count money and make deposits as needed working with LSLO Staff
- Report financial activity to LSCS and to LSLO staff.

ASB Communications (formerly known as Historian/Media Chairs)

The Historian/Media Chairs are primarily responsible for LSLC communication to the larger student body.

- Publicize, promote, and inform student body of all student events
- Oversee poster committee in Leadership Class
- Act as liaison between Student Council and KBFT
- Promote Student Council events at CB and other Catholic high schools
- Update Student Council display case quarterly
- Manage daily morning PA announcements.

ASB God Squad/SRLT Commissioners*

The ASB God Squad/SRLT Commissioner orchestrate Liturgies, Prayer Services, Retreats and work closely with the Director of Lasallian Student Life Office (LSLO) to understand each activity or event.

- He/she works with the LSLO Staff, God Squad, and SRLT to develop Liturgy and Prayer Service agendas for God Squad and SRLT Meetings.
- Encourage enthusiasm and Lasallian Catholic Community Spirit – be a positive role model to all.
- The ASB God Squad/SRLT Commissioner should be outgoing, fun-loving, and confident in front of a large crowd.

ASB SALT Commissioners*

The SALT Commissioner requires dedication and attention to detail. All CB related outreach opportunities and clubs service on campus must be evaluated by the SALT Commissioner with the LSLO staff.

- He/she is responsible for working with the LSLO staff to come up with Advent and Lenten Almsgiving.
- He/she works with the LSLO and SALT President on Tuesday Evening Workshops to determine current community outreach and meeting agenda so to provide an outreach activity in conjunction with CB Monthly Drop-Off Drives.
- He/she is responsible for creating SALT workshop agenda and games to engage student participation and outreach to Twin School in Addis Abba, Ethiopia.
- Coordinates with ASB Club Commissioners re Service Club activities and Spirit Days
- He/she is present at all SALT outreach and represents the organization as a Servant Leader.

ASB Club Commissioners*

The Club commissioners coordinate & promote club activities, social, service, diversity, etc.

- Coordinate Student Club Day working with all clubs and moderators
- Schedule and lead club Presidents meetings
- Be an active liaison for all clubs
- Assist to organize club spirit and events with club Presidents
- Work closely with adult moderators in planning for senior privileges and end of year celebrations

* After ASB elections, these positions will be filled based on applications and interviews.

ASB Falcon Force Commissioners*

The Falcon Force Commissioners (2) work to develop school spirit and are responsible for all school rallies.

- Recruit and select members of the Falcon Force in Spring prior to the next school year.
- Work together with LSLC members to encourage and develop school spirit
- Plan and execute school rallies
- Plan and execute special activities for “big games”
- Collaborate with ASB Club Commissioners to develop club spirit days

Class Council Officers

Each class will have no more than seven Class Council Officers. These officers are full members of the LSLC and are expected to meet the Expectations and Responsibilities listed above. In addition, class officers will:

- Serve as student representative and servant leaders for the class
- Oversee the development and organization of all class activities
- Promote class spirit, promote diversity and cultivate class unity
- Attend and fully participate in Class Council meetings with moderators.
- Attend and fully participate in all events, activities developed and promoted by the LSLC
- Serve as a liaison between class and ASB council

LSLC Endorsement for Office Form, 2021-2022

In addition to Google Application form, this page must be fully signed and submitted on-line or hard copy to Ms. Grape no later than Sunday, March 21, 2021.

Link: [LSLC 2021-2022 Google Application](#)

Name: (Print) _____ Graduation Year _____

Desired Office: _____

Parent/Guardian Support

I, _____, give support and permission to my son/daughter to seek
Parent/Guardian (Print Name)

election for the above office. My signature below verifies I have read the job description and will support my son/daughter in fulfilling his/her responsibilities in this office.

Attending LSLC Class is a requirement for all LSLC Officers. My child will be available to attend this class before school two mornings per week. () P/G Initial

Attending LSLC Camp is a requirement for all Council Officers. I will ensure my child is available to attend the LSLC Camp either on campus or at an off-site location (possibly Tahoe City, CA). The tentative dates for LSLC Camp are Friday, August 6, 2021 thru Sunday, August 8, 2021. () P/G Initial

Parent signature (please sign and print name)

Endorsement

Signatures of the following administrators are required by all applicants.

Dean of Students: _____

Assistant Principal for Student Life OR Registrar: _____ GPA: _____

Peer Endorsement

You are required the endorsement of 20 of your fellow students representing the classes of 2021, 2022, or 2023.

We, the undersigned, endorse _____
for the office of ASB _____

Faculty Endorsement

You are required to obtain the endorsement of all current teachers. Failure to secure all necessary signatures will invalidate your application.

Name	Grad Yr.	Set	Grad Yr.
1.		A	
2.		B	
3.		C	
4.		D	
5.		E	
6.		F	
7.		G	
8.			
9.			
10.			

Personal Verification Statement

I, _____, understand the above qualifications and intend to follow them to the best of my ability while representing Christian Brothers High School as a member of the LSLC. I recognize that not living up to these expectations may result in my suspension or removal from office, which is up to the discretion of the LSLO Staff. I believe that I can and will fulfill the qualifications for the above stated office and attest to the accuracy of the information on this application.

Candidate Signature

Date