



# CHRISTIAN BROTHERS HIGH SCHOOL



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## Principal Search

January 11, 2023

[www.cbhs-sacramento.org](http://www.cbhs-sacramento.org)



## Principal Position Announcement

Christian Brothers High School, a co-educational Lasallian Catholic high school located in the city of Sacramento, has announced a candidate search to fill the position of Principal, commencing with the 2023-2024 academic year. Christian Brothers High School operates with a President-Principal model of leadership. As such, the Principal is a key educational leader of the school and is responsible for the school's educational programs in collaboration with the school's Catholic identity, mission and vision. The Principal is primarily responsible for the academic, co-curricular, and community service life of the school. The Principal is expected to foster, motivate and oversee the academic and spiritual growth of students, and support faculty and parents in collaboration with other members of the school's Leadership Team.

## Mission Statement

As a Lasallian Catholic co-educational college preparatory high school, we are dedicated to inspiring and empowering young men and women with challenging, relevant, and diverse academic programs, and co-curricular activities. Students thrive in a community that fosters faith, integrity, global citizenship, leadership and service. It also prepares students for college and life.

## A Leader in Academic Excellence

Christian Brothers excels as a college preparatory high school. Students are challenged to meet their God-given potential with a core curriculum that emphasizes reflective thinking, critical analysis and writing skills. A wide variety of elective courses enhance each student's opportunity to pursue advanced studies in his or her area of interest. Students and faculty are guided academically, socially, and spiritually by the Lasallian Core Principles; Faith in the Presence of God, Respect for all Persons, Inclusive Community, Quality Education, and Concern for the Poor and Social Justice. Graduates are well prepared for the academic rigors of college and establish habits of lifelong learning and service. Christian Brothers High School is ranked the number one "Most Diverse Private School" locally and in the top one percent nationally, according to "Niche Rankings". The school earned its accreditation renewal through the Western Catholic Education Association (WCEA) through June 30, 2025.

## Governance Model

President-Principal model of administration has been in place at Christian Brothers since 1991. This model creates two separate positions, one of President/CEO and one of Principal. The Principal is hired by the President/CEO and reports directly to her or him.



## The Ideal Candidate will Possess the Following Qualities/ Qualifications:

- Roman Catholic who sees his/her commitment to Catholic education as a ministry;
- Willingness to embrace the Lasallian Catholic identity, principals and virtues;
- Zeal for serving the CB community through attendance of school events, athletics, fundraisers, and more;
- Ability to build meaningful relationships with faculty and staff, students, parents, alumni, and other stakeholders for the benefit of the school community;
- MA/MS degree in School Administration or other related area;
- California secondary teaching or administrative credential;
- Ten or more years of experience as a teacher and/or administrator;
- Experience teaching, developing curriculum, and managing employees at a high school;
- Passion for education and a dedication to students, faculty and parents;
- Excellent oral and written communication skills;
- Leadership skills that inspire collaborative and enthusiastic participation from school stakeholders.

## Primary Responsibilities:

- Establishes an organizational structure through which working relationships and lines of authority and responsibility for the administration of the school are clearly defined;
- Provides student personnel services, such as counseling services and programs designed to support student academic achievement and personal growth;
- Coordinates the development, implementation and evaluation of a curricular program to provide quality education which meets with the needs of the students;
- Provides a co-curricular program that enhances the religious, cultural and recreational dimensions of the school which serves the needs and interests of the students;
- Be a visible leader in promoting, advocating for, and illustrating the mission and the collective educational vision of the school with all constituencies;
- Supervises and evaluates assistant principals, deans, teachers and staff;
- Collaborates with the President and Chief Financial Officer to develop the school budget, manage departmental funds, and serves as responsible steward of school and family resources;
- Recruits and maintains competent professional faculty and staff and provides development programs which encourage their spiritual and professional growth;
- Supervises on-going school-wide school improvement plans developed by the school to ensure LCAP/WCEA/SE and other accreditations;
- Supports the offices of the president, philanthropy, and communications in promoting and participating in fundraising activities;
- Works closely with the president to ensure the overall and ongoing success of the school through planning and development.



## Interested and qualified candidates should submit the following:

- A compelling letter of interest indicating how your skills, knowledge, and experience match the philosophy and values of Catholic education and the charism of the Christian Brothers.
- A complete resume.
- A list of professional references, including former and current supervisors with telephone numbers; written reference letters may also be provided (references will not be contacted until candidates have been informed at the appropriate stage of the search process).

## Please submit requested information to:

[hr@cbhs-sacramento.org](mailto:hr@cbhs-sacramento.org)

## Position Starting Date

July 1, 2023 (with opportunities for onboarding in the spring of 2023)

## Application Deadline

Position is open until filled

Click [here](#) to view the entire job description.