



CHRISTIAN BROTHERS HIGH SCHOOL

Job Description

Job Title: Custodian (3 positions)
Reports to: Maintenance Supervisor
Employment Status: Full Time, 40 hours per week; 12-months per year; various shifts
FLSA Status: Non-exempt
Salary: DOE; Generous benefit package

Summary of position: The Custodian at Christian Brothers High School is responsible for maintaining a clean internal and external working environment on the school campus.

Essential Job Duties

- Keep lobbies clean
- Keep common areas clean
- Keep restrooms clean
- Restock supplies in washrooms as necessary
- Clean windows, including glass on doors and exteriors
- Perform continuous touch-point cleaning to reduce the spread of illness by eliminating bacteria and germs on drinking fountains, doors, etc.
- Remove litter and debris from entrances
- Empty/recycle all assigned trash containers
- Clean and prepare kitchen, cafeteria, and/or break rooms
- Other duties as assigned.
- Clean and prepare conference rooms before and after meetings as requested
- Perform event set-ups as needed
- Pressure wash scheduled areas
- Maintain store rooms, janitor closets, garages
- Clean maintenance shop common areas
- Exterior cleaning:
 - Walls, locker areas,
 - Trash receptacles,
 - Outdoor tables and benches
 - Doors and hallways
- Respond to spills and other cleaning emergencies
- Perform minor maintenance, such as replacing burnt out light bulbs, other minor repairs
- Remove or warn of safety hazards, such as objects in the way of pedestrians or wet floors; report problems/repairs to the Maintenance Supervisor
- Distribute goods as requested (ex: paper, water, package deliveries)
- Move and provide equipment for offices, classrooms meeting areas
- Perform carpet/upholstery cleaning or floor waxing as needed
- Assist the Maintenance Supervisor as directed.

Qualifications

Experience:

Minimum Requirement:

Six (6) months experience as a custodian or related field.

Education:

Graduation from high school or equivalent.

Knowledge, Skills and Abilities

- Knowledge of cleaning materials and techniques.
- Ability to operate power cleaning equipment.
- Ability to read and understand directions written in English.
- Ability to carry out assigned tasks with a minimum of direct supervision.
- Ability to establish and maintain cooperative relationships with others.

Physical Demands

With or Without the Use of Aids:

- Sufficient vision to read small print.
- Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.
- Sufficient hearing to hear normal, telephone and hand-held radios
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or hand-held radios.
- Sufficient physical ability, strength, mobility and stamina to move, lift, push/pull or carry objects with may frequently exceed 25 pounds.
- Sufficient physical ability, strength, balance, mobility, stamina and a tolerance of heights to work on ladders, scaffolding and rooftops for extended periods of time.
- Sufficient physical ability, strength, and dexterity to use basic mechanical and hand/power tools to perform minor repairs and adjustments.
- Sufficient physical ability, strength, balance, mobility, and stamina to perform moderate physical labor.
- Sufficient physical ability and stamina to work outside during inclement weather conditions.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient dexterity to use hands and fingers to manipulate small objects and print or write legibly.
- Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.
- Physical tolerance to extend contact with water, detergents, abrasives, cleaning solvents, cleaning solutions, disinfectants, paint/paint spray, and other harsh chemical substances.
- Physical tolerance to foul odors, chemical odors, dust and pollen.

Interested individuals meeting the above qualifications are encouraged to submit a resume and cover letter to hr@cbhs-sacramento.org. Positions are open until filled.